

A decorative graphic in the top left corner featuring a large green circle with a thick border, containing several smaller blue circles of varying sizes arranged in a pattern. The background is a dark grey circle.

Knowledge library Content management strategy

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**Midlands
Decision Support
Network**

Introduction

- The Knowledge Library is a collection of evidence and analysis produced by Midlands Decision Support Network (MDSN), to encourage knowledge sharing and avoid unnecessary duplication.



- The Library is managed by an editorial team who will ensure content is relevant and current.

The knowledge library ...

- acts as the “collective memory” of the Midlands Decision Support Network
- acts as a “knowledge commons”* enabling knowledge mobilization
- is the first port of call as part of a check for what we already know before conceptualising/framing or commissioning new work

* The term “commons” implies shared responsibility for sustainability & stewardship

The principles underpinning the design of the Knowledge Library ...



MEANINGFUL TO USERS,
PROVIDING ACCESS TO
VALUABLE INSIGHTS



DURABLE, OUTLASTING A
SYSTEM WITH
CONTINUOUSLY CHANGING
TERMINOLOGY



A PRACTICAL TOOL
TO MAKE SHARING
MUCH EASIER



SIMPLE AND
INTUITIVE TO USE



SUPPORTIVE OF A
MULTIDISCIPLINARY
APPROACH TO
DECISION MAKING

The Knowledge Library will include

1. Publications commissioned by the MDSN
2. Publications created by MDSN Members
3. Documentation to support the operation of the MDSN



All publications should pass the

CRAAP test:

Currency: Applies to current policy?

Relevance: Informs DSU work?

Authority: Originality? Transparency?

Accuracy: Quality checked?

Purpose: Adds new insights?

The Knowledge Library will not include

- Blogs and opinion pieces
- News and other ephemeral items
- Corporate literature
- External content produced beyond the MDSN



Publications will be “tagged” to help users find information quickly

- By setting:

System-wide
Public health
Primary and community
Secondary
Tertiary
Mental health services
Ambulance services
Hospices
Care homes
Prisons
Social care
Other

- By publication type:

Analysis <i>includes quantitative, qualitative, mixed methods</i>
Briefing
Case study
Conference presentation
Evaluation
Evidence analysis
Lessons learned
Research
Service improvement
Strategy development
Tools and templates

Publication standards

All documents should include:

Appropriate Creative Commons licence

Details of the methodology used

A title of not more than 12 words with a sub-title if required

A summary providing key messages (unless the document itself is a summary)

Clear provenance information: *author, title, date, institution*

The following information will help users to find information:

Keywords: for example, *population, outcomes, intervention/innovation*

Tags: Setting and Publication type

Checklist



Does the document meet our inclusion criteria?

Current: Applies to current policy? | **Relevant:** Informs DSU work? | **Authority:** Original (with permission to reproduce where appropriate) | **Accuracy:** Quality checked? | **Purpose:** Adds new insights?



Have you included provenance information (on the title page and in the document properties)?

Include: author(s) and date, ensuring all authors have consented to publishing. Select tags from the lists on page 6. Please also add keywords to describe the content – Medical Subject Headings can be a useful source <https://meshb.nlm.nih.gov/search>



Have you provided information on the methodology (if appropriate)?

Please ensure that any methods used in the work are clear and unambiguous, so that the context is understood and that findings could be replicated by others.



Have you included an appropriate Creative Commons licence?

More information available at <https://creativecommons.org/choose/>



Have you included transparency information, where relevant?

Please ensure that important information regarding funding sources (other than the DSU) and relevant conflicts of interest, are disclosed.



Have you provided a summary?

This can be used on the website to help readers find relevant information quickly.